



Lutheran Outdoor Ministries Indiana-Kentucky
 5215 N 450 W, Angola IN 46703
 (260) 667-7750 • info@lomik.org

RETREAT GROUP AGREEMENT

WE AGREE TO:

Check in with Resident Manager upon arrival for the purpose of receiving information on proper procedures and safety. Be responsible for the behavior of your group, follow all rules posted in and around building, **NO PETS**, and to report any property damage to the Resident Manager immediately. LOMIK is not responsible for any lost or stolen personal equipment. Check out with Resident Manger prior to departure and do our best to leave camp better than we found it.

Furnish the following: 1) one adult leader (21 years or older, appropriately screened) for each six (6) boys or girls in attendance **AND HAVE A MINIMUM OF 2 MALE ADULTS/2 FEMALE ADULTS SLEEPING IN EACH AREA** of boys/girls (at all times following the “rule of three” to avoid situations with a one-on-one camper/staff interaction not in sight of others); 2) an adult certified in First Aid/CPR/AED to be on duty for emergency care; 3) a certified lifeguard to manage your group’s pool and waterfront activities; and 4) first aid supplies and emergency transportation to medical care facility, if needed.

Have following information on each group member: name, address, phone number, emergency contact names and phone numbers, listing of any known allergies or health conditions or restrictions, insurance information, and (for minors) signed permission to seek emergency medical treatment. Provide a written report of any incidents, injuries or accidents that occur during our stay.

WE FURTHER AGREE to have an **On-Site Coordinator** who is responsible for group behavior and will provide overall leadership--supervision of first aid, emergency care, emergency transportation, any specialized recreation activities—and will receive orientation from the camp’s Resident Manager of camp rules and safety regulations including vehicle usage. Our group members agree to abide by the rules provided by the camp, including: only legal use of alcohol and drugs (all medications will be stored in a secure location), and not bringing on site anything that could be construed as a weapon. Our congregation/organization has approved the program to be carried out by this group.

TERMS AND CONDITIONS

1. A confirmed reservation will require a minimum \$100 deposit per building returned to LOMIK (5215 N 450 W, Angola, IN 46703) with the completed Application Form.
2. Cancellation of less than 6 (six) weeks’ notice -or failure to use all buildings reserved-will result in forfeiture of \$100 of deposit. Cancellation notice should be given to LOMIK via email or letter and phone call 260-667-7750.
3. Requests for food service should be made at time of reservation with a confirmed people count no less than 2 (two) weeks in advance to the Resident Manager. The minimum food service charge will be based on that count. The minimum charge for any one meal is \$100.00
4. Requests for waterfront usage require a completed Waterfront Reservation form. Other recreational equipment is available for group usage unless posted with restricted access.
5. Your deposit will be credited to the total amount due for the event unless there are damage charges. If there has been damage, your deposit will be held to cover the repair cost with any additional expense billed to your group. Any credit will be refunded. Fees subject to change within six months of the event.
6. The balance due on any event is payable to the Resident Manager **BEFORE YOU LEAVE CAMP**.

On-site Coordinator Name _____ **Cell Phone** _____

Signature _____ Your Printed Name _____

Address _____
 Street City State Zip

Home phone _____ Cell phone _____

I request a confirmation of this application by email.

E-mail address: _____

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(for office use only)

OUR MISSION: Lutheran Outdoor Ministries Indiana-Kentucky (LOMIK) welcomes all and provides Christ-centered programs for building faith and life-long relationships in a safe, caring, and fun environment.

OUR VALUES: Faith – Family & Community – Service – Integrity

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